

North Terrace Church Of Christ

www.ntcoc.org



1569 Bowers Lane
Zanesville, OH 43701

Phone: 740-453-2951
Fax: 740-453-9853

Application For Employment

Personal Information			
Last Name	First Name	Middle Initial	Email Address
Address			Home Telephone ()
City	State	Zip	Business Telephone ()
Position Desired			
Are you a US Citizen?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
If NO, do you have the legal right to retain employment in the US?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever been convicted of a crime?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
If YES, please attach an explanation on a separate piece of paper including the nature of the offense, when, where, and the disposition. (This information will be used only for job-related purposes and only to the extent permitted by applicable law.)			
Education			
School Name and Location	Course or Major	# of Years	Degree(s)
High School			
College or University			
Graduate Study			
Business/Trade/Technical or Other Schools			
Other/Continuing Education			
Current Licenses or Certificates	Date and Location of Ordination		
Other Qualifications			
Please use the space below to share with us your qualifications and why you feel those qualifications will enable you to perform the specifics of the position(s) as well as assist the North Terrace Church of Christ in carrying out its overall vision.			

Employment History

Begin with **current or most recent** employment.

1	Employer Name	Dates Employed		Starting Position Title
	Employer Address	From	To	Ending Position Title
	Employer City/State/Zip	Salary (indicate hourly/weekly/monthly/annually)		Supervisor Name and Title
	Employer Telephone ()	Starting	Final	Reason For Leaving
Brief Description of Responsibilities				

May we contact your present employer prior to any employment?

YES

NO

2	Employer Name	Dates Employed		Starting Position Title
	Employer Address	From	To	Ending Position Title
	Employer City/State/Zip	Salary (indicate hourly/weekly/monthly/annually)		Supervisor Name and Title
	Employer Telephone ()	Starting	Final	Reason For Leaving
Brief Description of Responsibilities				

3	Employer Name	Dates Employed		Starting Position Title
	Employer Address	From	To	Ending Position Title
	Employer City/State/Zip	Salary (indicate hourly/weekly/monthly/annually)		Supervisor Name and Title
	Employer Telephone ()	Starting	Final	Reason For Leaving
Brief Description of Responsibilities				

Applicant's Statement

I authorize, at the discretion of the North Terrace Church Of Christ (NTCOC), investigation of all statements made by me in this application, and review of any civil or criminal records which may exist, concerning me, except for such records as are sealed according to state or federal law. I further authorize the NTCOC, at its discretion, to contact employers, references, and others whose names are provided on this application form, or whose names may be identified by me in a job interview, and I authorize such persons to provide NTCOC with information requested by NTCOC regarding me. I further release any such individuals, as well as NTCOC, for any claims I might have arising out of any discussions involving me, or the provision of any information or records regarding me. **In the event of employment with NTCOC, I understand that false or misleading information given in my application or interviews may result in discharge.**

If you are applying electronically, please initial to signify acceptance.

Initials

Signature

Date