

North Terrace Christian Preschool



**1569 Bowers Lane, Zanesville, OH 43701
740-453-2750**

Frequently Asked Questions

1. How long has the preschool been in business?

North Terrace Christian Preschool was established in the fall of 1996.

2. Is the Preschool licensed?

North Terrace Christian Preschool is licensed through the Ohio Department of Job and Family Services. The Preschool is owned and operated as a ministry of North Terrace Church of Christ.

3. What are the Preschool's days and hours of operation?

The Preschool operates from September to May (specific schedule is available upon request). We offer preschool classes from 8:30 – 11:30 am. You may choose from either Monday/Wednesday/ Friday or Tuesday/ Thursday. We also have five day care available. Our schedule is constructed like the area schools and we observe the following holidays: Veteran's Day, Thanksgiving, Christmas/ New Year's Break, Martin Luther King Day, President's Day and Spring Break.

4. What is the Registration policy?

Applications will be taken on a first come, first served basis until enrollment capacity is reached. Any remaining applications will be placed on a waiting list. These applicants will be notified if any openings occur. All registration forms, roster forms, health releases and emergency forms must be completed before your child may begin his/ her first day of class. Applications will not be considered final until the \$30.00 Application Fee and completed Application form is received in the preschool office. The \$30.00 application fee will hold your child's position in the class of your choice until August 1st. Upon August 1st, a \$50.00 Deposit is due. The Deposit will be applied to your final month of tuition and is refundable with a two week written notice.

5. What are the fees?

Tuesday/ Thursday Classes

\$82.00/ month Preschool Only

\$160.00/ month Preschool & Ext. Care

Care

Monday/ Wednesday/ Friday Classes

\$100.00/ month Preschool Only

\$225.00/ month Preschool & Ext. Care

Early Care: 7:30 am – 8:30 am: \$3.00/ day (packed breakfast)

Lunch: 11:30 am – 1:00 pm: \$4.00/ day (packed lunch)

Afternoon Care: 1:00 pm – 5:30 pm: \$10.00/ day

6. What is the staff/ child ratio in each group?

2 1/2 yr. olds: 1/ 8

3 yr. olds: 1/ 12

4 & 5's: 1/ 14

7. How are the children placed in classes?

Children that are entering the 3 & 4 year old classes are to be 2 1/2 years of age by September 1st. Those children entering into the Pre-Kindergarten classes are to be 4 years of age by August 1st. All students must be completely potty trained by the first day of classes.

8. What will my child be doing on any given day?

Each class has the following activities: Learning Centers, Letter of the Week, Chapel, Circle Time, Story Time, Snack, Dramatic Play, Art, Gross Motor and many other special activities.

9. What is the discipline policy?

This discipline policy applies to all employees of the center as to the specifications of Rule 5101:2-12-22 of the Ohio Department of Job and Family Services. Discipline is necessary in the classroom to maintain a structured learning atmosphere. The discipline policy of North Terrace Christian Preschool is as follows:

- a. Redirection – The child will be offered an alternative choice.**
- b. Removal from the situation – The child will be moved to an alternate activity.**
- c. Separation from group – The child will be placed in a time out chair.**
- d. Removal from classroom to office. A discipline report will be completed by staff and sent home with child.**
- e. Parent meeting with Teacher and Administrator to develop a plan of action.**

All discipline is done in love. The lines of communication will be kept open between our staff, the child and his/ her parents. At no time will a child be hit, spanked, hurt or belittled.

10. What is your release policy?

The center will issue two identification cards to each family enrolled in our center. During pick-up parents are asked to present their identification card to the staff. Arrangements for pick-up by someone other than the normal person must be arranged in advance. All visitors and/or volunteers are required to stop by the office and sign-in to receive a badge to be worn at all times they are on center property.

11. Do you encourage visits from parents?

Yes. Many times during the school year we ask for parent volunteers for both classroom parties and field trips. North Terrace Christian Preschool has an open door policy, and parents are welcomed at all times into their child's classroom.