

North Terrace  
CHURCH OF CHRIST

• REACH • HONOR • SERVE  
• GROW • CONNECT



Updated: 10-8-2009

*BRINGING TODAY'S PEOPLE INTO A LIFELONG RELATIONSHIP WITH JESUS CHRIST*

## Volunteer Application / Background Check Form

Please complete this form in its entirety. Please print clearly.

Seal it in an envelope and sign your name across the seal on the back of the envelope.

Mail it as follows:

**To: North Terrace Church of Christ  
Attn: Jason Hall / Security Team  
1420 Brandywine Blvd.  
Zanesville, OH 43701**

\_\_\_\_\_  
First Name                      Middle Name                      Last Name                      Maiden Name

Social Security # (required): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

County: \_\_\_\_\_ Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Daytime Phone # ( ) \_\_\_\_\_ Night Time Phone # ( ) \_\_\_\_\_

Employer: \_\_\_\_\_ Employer's Phone # ( ) \_\_\_\_\_

Length of Employment: \_\_\_\_\_ years \_\_\_\_\_ months

The information contained in this application is correct to the best of my knowledge. I, the undersigned, give my permission to North Terrace Church of Christ and its representatives to release any and all records or information relating to working with minors. NTCOC may contact my references and appropriate governmental agencies as deemed necessary in order to verify my suitability as a volunteer. I understand that the personal information in this application will be held confidential and that it will be viewed only by NTCOC security personnel for the sole use of obtaining a security background check from the State of Ohio.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

# North Terrace Church of Christ

## Volunteer Code of Conduct

**(Read and sign below)**

Our children are the most important gifts that God has entrusted to us. As a volunteer I promise to strictly follow the rules and guidelines in this **Volunteer's Code of Conduct** as a condition of my providing services to the children and youth of NTCOC.

### **As a volunteer, I will:**

- Treat everyone with respect, loyalty, patience, integrity, courtesy, dignity, and consideration.
- Completely avoid situations where I am alone with children/youth at church activities.
- Use positive reinforcement rather than criticism, competition, or comparison when working with children/youth.
- Refuse to accept expensive gifts from children/youth or their parents without prior written approval from the minister or administrator.
- Retrain from giving expensive gifts to children/youth without prior written approval from the parents/guardians and the minister or administrator.
- Report suspected abuse to the minister, administrator, or appropriate supervisor **and** the local Child Protection Services agency. I understand that failure to report suspected abuse to civil authorities is, according to the law, a misdemeanor.
- Cooperate fully in any investigation of abuse of children/youth.

### **As a volunteer, I will not:**

- Smoke or use tobacco products in the presence of children/youth.
- Use, possess, or be under the influence of alcohol at any time while volunteering.
- Use, possess, or be under the influence of illegal drugs at any time.
- Pose any health risks to children/youth (i.e. no fevers or other contagious situations).
- Strike, spank, shake, or slap children/youth.
- Touch a child/youth in a sexual (or other inappropriate) manner.
- Use any discipline that frightens or humiliates children/youth.
- Use profanity in the presence of children/youth.

I understand that as a volunteer working with children/youth, I am subject to a thorough background check including criminal history. I understand that any action inconsistent with this Code of Conduct or failure to take action mandated by this Code of Conduct may result in my removal as a volunteer with children/youth. I understand that other behavior not specifically mentioned in this code may be deemed inappropriate by the Children's Minister or Security Team.

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**Volunteer's Printed Name**

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**Volunteer's Signature**

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**Date**